



Test Valley School

Behaviour Management Policy (Summary)

Principles

The objectives of discipline at the Test Valley School are:

- To maintain a safe environment for all pupils and other people on the school premises
- To maintain an environment conducive to good teaching and learning
- To engender respect for all staff, visitors and other pupils.

To this end pupils are expected to behave in accordance with the code of behaviour.

Practice

Appropriate sanctions will be imposed when pupils behave other than in accordance with the code of behaviour, disrupt teaching and learning or participate in offensive or dangerous behaviour. These sanctions include detentions, internal exclusions, extra work or a specific task to be carried out as may be considered appropriate.

Cases of serious misconduct (e.g. inappropriate language directed at a member of staff or aggressive behaviour) or any behaviour which is either against the law or has deliberately endangered or threatened the wellbeing of others at school will be dealt with appropriately and could, ultimately, result in consideration of either fixed term or permanent exclusion from the school. Other agencies, including police, may also be contacted.

In imposing and reviewing sanctions the Headteacher, staff and governors will have regard to equality legislation.

System

- The school uses a system of sanctions, which includes departmental and whole school reports, departmental and senior team detentions, inclusion (internal isolation) and exclusion if necessary.
- Behaviour management procedures are regularly reviewed and changes are made in consultation with pupils, parents and governors.



Rewards

Rationale

The school has a system of rewards which aims to motivate and encourage pupils. This is an important aspect of the ethos of the school in that the achievements and successes of pupils, at whatever level, are noted and given due worth. This helps to build upon individual self-confidence and self-esteem and leads to further personal development. We believe that, if pupils are to benefit from education, a positive attitude, regular attendance and good behaviour are crucial and we, as a school, will do all we can to reward these aspects.

Principles

The rewards system aims to:

- Encourage all pupils to work hard and strive for personal excellence
- Promote good behaviour, self-discipline and individual responsibility
- Encourage the development of positive relationships based on mutual respect
- Facilitate a positive relationship with parents
- Ensure fair treatment for all, regardless of ability, gender, ethnicity or background.

System

- The school uses a system of Achievement Points
- Achievement Point totals are shared with pupils each week
- Awards based on Achievement Points are made at the end of each term

Rewards procedures are regularly reviewed and departments will use a variety of approaches alongside the award of achievement points. These include stickers, certificates, letters of commendation, praise postcards, and, in some cases, prizes.



Test Valley School — Code of Behaviour

We aim to provide a caring environment and encourage a sense of community and understanding of and respect for the environment in and out of school. Clearly when a large number of people are using a building, certain rules are needed to reduce the risk of accident or injury and to allow work to continue without interruption. The following rules have been made with these points in mind:

- Reasonable, responsible **behaviour** is expected from all pupils at all times, in school, on school visits and on the way to and from school.
- **Movement** about the school must take place in a quiet and orderly manner and without waste of time.
 - Pupils must use the correct doors, as indicated by the signs.
 - Use of the **front door** by pupils is not permitted.
- **Care and respect** for the school buildings, fittings and grounds is expected from all pupils at all times.
- **Windows** must only be opened or closed, and equipment used, under the direction of a teacher.
- **Litter** must be placed in the bins provided.
- All **specialist rooms** are out of bounds to pupils unless under the supervision of a teacher.
- All pupils are expected to wear the **school uniform** described in the prospectus. Outdoor clothing must not be worn in classrooms.
- Electronic devices eg. MP3 players, mobile phones and headphones must not be seen or used in classrooms.
- The possession of the following items in school is **expressly forbidden**.
 - All forms of smoking materials, matches, lighters, and any illegal substances.
 - Knives or other dangerous weapons.
- Any essential **medicines** must be handed in to Pupil Services at the start of each day and must be collected at the end of each day. Inhalers for asthmatics should be carried by pupils at all times and a spare kept in the Medical Room at school.
- All pupils need to take with them, **to every lesson**, a pen, pencil, ruler, calculator, planner and their general work book.
- All possessions should be named.
- Any form of **eating or chewing** in a lesson is forbidden. Water is allowed in lessons except when IT equipment is being used.
- All **home learning tasks** must be handed in by the due date.

The school has a system of sanctions for use as necessary, these include departmental and whole school report, detentions, extra work, inclusion or a specific task to be carried out as may be considered appropriate.

Cases of serious misconduct (for example, the use of inappropriate language to a member of staff) or any behaviour which is against the law will be dealt with appropriately and could, ultimately, result in consideration of either fixed term or permanent exclusion from the school.



Test Valley School

The 10 non-negotiables in lessons for all pupils

- **Arrive on time and ready to learn**
- **Be fully equipped and in correct uniform**
- **Put away and not use any personal electronic devices**
- **Follow instructions from a member of staff without question**
- **Complete set tasks as directed**
- **Take responsibility for own behaviour and learning**
- **Be polite and use language to others that is acceptable in school**
- **Respect the right of other pupils to learn without distraction**
- **Complete HLTs by set deadlines**
- **Fill up water bottles at break / lunchtimes and not during lessons**