

## Year 9 Pathways Evening and Parents Consultation Evening Thursday 14<sup>th</sup> March & Thursday 28<sup>th</sup> March

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March 2019

Dear Parent,

### Year 9 Parents' Pathways Information Evening – 6.30-8.00pm

I would like to take this opportunity to remind you of the Year 9 Parents' Pathways Information Evening on Thursday 14<sup>th</sup> March 2019, for you to attend with your child. This will commence at 6.30 p.m with an introduction by Miss Hiscock (Headteacher). Teachers from all subject areas will also be available to discuss with you the courses included in Test Valley School's curriculum for Key Stage 4. I have also invited representatives from our local colleges to attend this evening, including Andover College, Sparsholt College, Salisbury UTC and Peter Symonds College. These representatives will be able to help answer any questions you may have regarding the selection of courses for 14 to 19 year olds at their institutions. An advisor from the Careers Service should also be on hand to advise on any wider questions you may have.

Please complete the reply slip overleaf to confirming your attendance or non-attendance for this very important event regarding your child's future. The school is happy to receive an email, paperless response is that is more convenient for you.

### Year 9 Parents' Consultation Evening – 4.30-7.30pm

You are also invited to attend the forthcoming Year 9 Parents' Consultation Evening that will be held on Thursday 28<sup>th</sup> March in the School Hall from 4.30 to 7.30pm.

The online booking system will be available for you to book appointments from 7pm on Monday 18<sup>th</sup> March until 3.20pm on Thursday 28<sup>th</sup> March. We would ask that you follow the attached instructions to assist you in booking appointments.

Your child's subject teachers will be available for appointments to discuss his/her progress. Please be aware that it will be possible to book appointments with me for DT but not as a Year Coordinator. However, I will be available in-between booked appointments all evening from 4.30-7.30pm to meet with you if you have any queries regarding your child's progress. I hope this will enable me to meet as many parents as possible during the evening.

We do hope that you will be able to join us for this important evening. Should you have any queries regarding the above arrangements please do not hesitate to contact your child's tutor. If you experience problems with the online booking system or do not have online access, please contact the school office for assistance.

We hope that you will be able to join us for this important evening and we like to encourage pupils to attend with their parents so that they can play an active role in the consultations and be

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HEADTEACHER • MISS L HISCOCK B.ED (HONS)

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responsible for any targets that are discussed. I would also request that appointments do not exceed the five minutes allocated to ensure the evening runs smoothly for all.

Yours sincerely,

Mr S Langdown

Year 9 Co-ordinator

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Reply slip

**Year 9 Pathways Evening and Parents Consultation Evening Thursday 14<sup>th</sup> March & Thursday 28<sup>th</sup> March 2019**

**TO BE RETURNED TO FORM TUTOR BY 10<sup>th</sup> FEBRUARY 2019**

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Name of Pupil: \_\_\_\_\_ Tutor Group: \_\_\_\_\_

I/We will/will not be able to attend the Year 9 Parents' Pathways Information Evening on Thursday 14th March 2019.

I/We will/will not be able to attend the Year 9 Parents Consultation evening on Thursday 28<sup>th</sup> March 2019.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Parent: \_\_\_\_\_

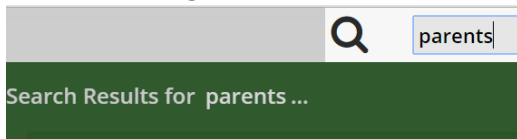


# Parents' Evening Booking System for Year 9 Parents' Evening

If you are unable to use the Internet to make your booking, please contact the school office who will be able to assist. **You do not need a username and password to use this system**, and do not need an account for Moodle. **Please remember that for the evening to run smoothly, each appointment must last no longer than 5 minutes.** **Bookings can be made from 18<sup>th</sup> March at 7pm. The booking deadline is 28<sup>th</sup> March at 3:20pm.**

## How to book an appointment

1. On the Test Valley School website — [www.testvalley.hants.sch.uk](http://www.testvalley.hants.sch.uk) — search for “Parents Evening”.



2. Click on the ‘Top Hit’ search result, which is a link to the Parents’ Evening Booking System.
3. Log in by entering your details and the details of your child.

You will need to enter your child’s **Legal Name** if this differs from their Preferred Name. Please also choose the **parent title** (“Miss”, “Ms”, “Mr”, etc.) that matches our records.

4. Click on the **Make Individual Bookings** link in blue under the ‘Parents’ Evening’ column.

Name of Group	Parents' Evening
	Year 9 Parents' Consultation Evening
	<a href="#">Make Individual Bookings</a>

5. Across the top, you see each of your child’s subjects. You can scroll between the numbered pages of subjects (the numbers below the boxes).

Phy. Educ. 1 option(s) remaining	Rel. Ed. 1 option(s) remaining	Sci 1 option(s)
<span>Previous</span> 1 2 <span>Next</span>		
<div style="border: 1px solid black; padding: 5px; display: inline-block;">Mrs S Jones Science</div>		
<span>Previous</span> 1 <span>Next</span>		

Click on a subject name. Below the subjects, there is another white box showing the teacher name (if there are multiple teachers, click on the teacher with whom you would like an appointment).

6. Click on an available slot with this teacher to book it.

04.30 PM	Available	(Click to reserve)
04.35 PM	Available	(Click to reserve)
04.40 PM	Available	(Click to reserve)
04.45 PM	Available	(Click to reserve)
04.50 PM	Available	(Click to reserve)
04.55 PM	Available	(Click to reserve)
05.00 PM	Available	(Click to reserve)
05.05 PM	Available	(Click to reserve)
05.10 PM	Available	(Click to reserve)
05.15 PM	Available	(Click to reserve)
05.20 PM	Available	(Click to reserve)
05.25 PM	Available	(Click to reserve)
05.30 PM	Available	(Click to reserve)
05.35 PM	Available	(Click to reserve)
05.40 PM	Available	(Click to reserve)
05.45 PM	Available	(Click to reserve)
05.50 PM	Available	(Click to reserve)

7. Click **Make Booking** in the popup.

**Make Booking**

Do you have any particular issues to discuss?

Make Booking
Close

8. Use the subject boxes at the top to switch to another subject for which you would like an appointment. Again, choose a slot and click **Make Booking**. Repeat as desired.

<a href="#">Messages from Teachers</a> <a href="#">Send School Feedback</a>			
Mathematic <input checked="" type="checkbox"/> All options booked	PL <input type="checkbox"/> 2 option(s) remaining	Phy. Educ. <input type="checkbox"/> 1 option(s) remaining	R.M.T. <input checked="" type="checkbox"/> All options booked
<span>Previous</span> 1 2 3 <span>Next</span>			
<div style="border: 1px solid #ccc; padding: 5px; display: inline-block;">Mr D Allsopp <input checked="" type="checkbox"/> R.M.T.</div>			

9. When you have booked all the appointments you need, click **Print your bookings** or **Email your bookings** on the right to receive confirmation.