

10 December 2020

Dear Parents/ Carers

**Re: Planned INSET day on the 4th January and COVID contact details for the holidays**

I hope this letter finds you well. Not long till the holidays now.

I am sure that you will have seen the information in the news with regards the end of term arrangements for schools. At Test Valley we will not be making any changes to the published end of term plans. **School is still open as normal on Friday 18th December** and we will finish at 1pm as previously published. Buses have been organised to take children home at this time.

I must make you aware of the following arrangements regarding positive cases in the holidays:

- Where a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms more than 48 hours since being in school, the school should not be contacted. Parents and carers should follow contact tracing instructions provided by NHS Test and Trace.
- For the first 6 days after teaching ends, if a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms within 48 hours of being in school, the school is asked to assist in identifying close contacts and advising self-isolation, as the individual may have been infectious whilst in school.

In essence this means that you must contact me at school if your child develops symptoms and tests positive between Saturday 19th December and Thursday 24th December. **As the school office will be closed please contact me on [Covid19holiday@testvalley.hants.sch.uk](mailto:Covid19holiday@testvalley.hants.sch.uk)**. This account will be monitored throughout the first week of the holidays.

Whilst we will not be taking an INSET day on the last day of term, **we will be using Monday January 4th as an INSET day** instead of the planned INSET day in June. This is, in part, due to a need to ensure that on our return in January we can update our COVID risk assessment and ensure that we are ready for the challenges of a new term. It is also because the planned INSET in June now clashes with the Year 11 exam schedule which has been extended by the Government.

Thank you for your support with this.

Yours sincerely



**Ms T Wilden**  
**Headteacher**